

## RUCsport Bylaws (2024)

### § 1 NAME AND HEADQUARTERS

1.1 The name of the association is RUCsport.

1.2 RUCsport is headquartered at Roskilde University (RUC) in Trekroner, Roskilde Municipality.

### § 2 PURPOSE

2.1 The association shall promote the students' and employees' interests in sports activities in connection with RUC.

2.2 The association shall promote an active lifestyle, spread sports activities, and provide information on health among students and employees at RUC.

2.3 RUCsport is independent of any student and political interests, as well as sponsorship interests.

2.4 RUCsport shall seek cooperation with other institutions and organizations to enhance the overall sports environment for RUC students and employees.

### § 3 ECONOMY

3.1 RUCsport is financed by membership fees and through various supports and sponsorships.

3.2 The association's membership fee is determined by the board. This can happen either at a board meeting or at the general assembly. The fee will change on the 1st of the following month after the decision.

3.3 RUCsport is a non-profit organization and shall be run by volunteers.

3.4 The treasurer prepares the accounts in collaboration with the vice-chairperson of RUCsport.

3.5 The auditor presents the result of their examination at the general assembly.

3.6 RUCsport's accounts are presented and approved at the annual general assembly and follow the calendar year (January 1 to December 31).

## § 4 GENERAL ASSEMBLY AND BOARD

4.1 The general assembly is the highest decision-making body of RUCsport.

4.2 All present RUCsport members have voting rights at the general assembly.

4.3 One general assembly is held per year. The ordinary general assembly is held in the first quarter of the year (January-March).

4.4 Nominations for board positions must be submitted in writing to the chairperson 7 days prior to the general assembly. Nominations after this period may be rejected by the general assembly.

4.5 General assemblies are convened by the chairperson with at least 14 days' notice to the board in writing and on the website for members.

4.6 Any additions to the agenda for the general assembly must be received by the chairperson no later than 3 days before the meeting, and the agenda must be sent out no later than 2 days prior.

4.7 The general assembly must:

- Approve the board's annual report.
- Approve the audited financial accounts.
- Approve the action plan and budget for the coming year.
- Elect general board members.
- Elect a chairperson, vice-chairperson, and treasurer.
- Elect an external auditor to review the accounts (the auditor must not be a board member but does not need to be a member of the association).
- Elect potential substitutes.

4.8 If 15 active members sign a petition, any member can request an extraordinary general assembly by submitting a proposal to the RUCsport board.

4.9 Board meetings are held as needed. They must be convened with at least 7 days' notice, and all board members must be notified via email and on the RUCsport website and Facebook page.

4.10 All RUC students, staff, and alumni can be nominated and elected to board positions.

4.11 Board members who miss 2/3 of the scheduled board meetings within a year will be considered

resigned. This resignation may be annulled upon a justified written request to the board.

4.12 The board must consist of at least 3 and a maximum of 11 members. The board must aim for an odd number of members to ensure resolutions in votes.

4.13 In case of a tie, the chairperson is granted two votes to settle the dispute. All board decisions can be passed by a 3/5 majority.

4.14 If a majority of the board declares a lack of confidence in one or more board members, an extraordinary general assembly must be held where all board positions will be up for election.

## § 5 BOARD AUTHORITY

5.1 The board is responsible for the daily administration and operations, including purchases, sales, and membership enrollment/resignation.

## § 6 AMENDMENTS TO BYLAWS

6.1 Amendments to the bylaws require an ordinary or extraordinary general assembly.

6.2 Proposals to amend the bylaws must be received by the chairperson no later than 7 days before the ordinary or extraordinary general assembly.

## § 7 EXCLUSION

7.1 The board has the authority to exclude members. Exclusion requires a vote and 3/5 of the board must agree on the exclusion.

7.2 The excluded member can demand in writing that the exclusion be reconsidered at the next general assembly.

## § 8 DISSOLUTION

8.1 A decision to dissolve the association can only be made at an extraordinary general assembly convened for this specific purpose. For the meeting to be valid, at least two-thirds of the

association's voting members must be present.

8.2 For the proposal to be passed, at least 3/4 of the votes cast must be in favor. If such a majority is not reached at the first general assembly, a new general assembly can be convened, where the decision can be made with the same majority, regardless of the number of voting members present.

8.3 At the general assembly, a decision must also be made regarding which charitable or non-profit causes the association's assets, including any property and movable goods, will be allocated to.

8.4 Funds and equipment donated by sponsors or foundations must be offered back to the sponsor/foundation before being allocated to other associations.

## § 9 SIGNING AND LIABILITY

9.1 The association is collectively represented by the chairperson, vice-chairperson, and treasurer.

9.2 The members of the association are not personally liable for the obligations of the association.

## § 10 ENTRY INTO FORCE

10.1 These bylaws come into force on October 8, 2024.